

ESRF Biological support laboratory at the EMBL outstation

Before sending this form, please get in touch with your ESRF local contact to find out if EMBL support is required. Depending on your experiment, the necessary equipment may be available at the ESRF.

The EMBL laboratory, located close to the ESRF Experimental Hall, provides basic biochemical, biological, biophysical and crystal mounting facilities, which are available for ESRF and ILL biological users. Standard crystal/sample mounting laboratories are provided at the beamlines. If you require support other than crystal mounting, please enter your detailed requirements on the form as follows.

You must send this form back one month before the start of your experiment. Please return the form to the EMBL : by e-mail: lab_support@embl.fr and to expsaf@esrf.fr

The EMBL safety officer and the lab support staff must approve your request. You will be notified of their decision by e-mail. The lab support staff will contact you to clarify your specific needs.

If you have any questions, please contact first the lab support staff and in urgent cases: **Kévin KAROTSCH: + 33 (0)4 7620 9405, e-mail: karotsch@embl.fr**

- Make sure that all equipments, conditions and support you may need are clearly detailed in order for the support staff to set-up everything in due time.
- Because emergency procedures at EMBL are different from the ones at ESRF, a **mandatory** safety training has to be provided by the EMBL safety officer before you can access the facilities, hence, please take rendez-vous with Kevin KAROTSCH as soon as possible.
- You have to follow a short introduction about our FPLC systems before you can use them. You will also be asked to bring/send your own columns.
- EMBL staff does not work on week-ends and French bank holidays, or outside of normal working hours (9am-6pm). Please plan your arrival accordingly, and check with the lab support if your experiment starts on such days.
- Make sure that your time of arrival on site is clearly defined and email lab_support@embl.fr the lab support once arrived to fix up a rendez-vous.

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Experiment number:	Beamline:
Experiment title:	
ESRF Local Contact:	
Number of persons requiring EMBL facilities: DATES : TIME of ARRIVAL:	

Sample description:

Name:
Type (*cells, bacteria, virus...*):
Function:

Source origin: Class of risk: 1 , 2 , 3 , 4
Please use scientific names (*Escherichia coli, Homo sapiens, and strain ...*)

The sample is recombinant: No , yes

Expression host: Class of risk 1 , 2 , 3 , 4
Please use scientific names (*Escherichia coli, Spodoptera frugiperda...*)

Is the sample a virus , a toxin , a prion protein , a virulence factor , other

Is the sample harmful for human health? yes No

Does the sample contain hazardous substances (heavy metals, inhibitors, toxic drugs...)? yes no

If yes please specify:

Lab support requested:

Requirements	Specify
Chemicals / Gases	
Plastic/Glassware	
Dry ice	
Laboratory L1 or L2	
Equipments	
Cold room	
Autoclaving	
Safety cabinet	

If you intend to work during the weekend or between 7 p.m. and 8 a.m., you must wear an alert device for isolated worker, please contact Kévin KAROTSCH
+33 (0) 4 7620 9405

User:

Date:

Name: e-mail address:

Adressee : C. SCHAFFITZEL, K. KAROTSCH